**Robert Austrian Research Award**

**Requirements to letter from host institution**

The letter must:

* Be a maximum of one A4 page, on official letterhead of your host institution
* Include a statement to endorse the application, confirm the date of your PhD award (or Other postgraduate qualification as applicable), state that the necessary facilities will be provided for completion of the project, and confirm employment status (with salary support for the length of the grant) or student status.
* Include the following text: *“We confirm that no money received from ISPPD for this award will be used for any overhead charges or infrastructural costs made by the hosting institution or institutions”.*
* The letter should be dated, signed by the Applicant, and signed by the appropriate representative from the host organisation (such as the Head of Department). If required by the host organisation to confirm the statement about overhead or infrastructural costs, it should also be signed by the appropriate Finance Officer at the host organisation.

**For example:***Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Applicant signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Head of Hosting Department signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Finance Officer signature:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_